

CS Association Meeting
Date: Wednesday May 27, 2009
Teleconference Minutes

Attendees:

Linda Otte	Medicine Hat
Becky Geeson, Donna Paliwoda Janich Protassiwich	Edmonton
Linda Layden Angela Marlin	Red Deer
Tracy Moody –	Wetaskiwin
Kelly Mercer, Pita Panes, susie Klassen	High River
Laurie Plotzki, Katy Henderson	Camrose
Mona McKinnon Lisse Ledde	Calgary

Meeting called together at 1735 hours

Minutes were approved and adopted as read by Angela M and seconded by Janice P

Additions to the Agenda

- Canadian Certification Exam
- Conference call costs

Reports: Donna Paliwoda

1. Brochure for conference will be distributed via e-mail but hard copies will be sent out via mail for those areas that the Association is aware that e-mail access is not attainable.

Brochures will also be distributed by Tyler from 3M and Ray Nault from Kier

Conference Brochure and registration package will be sent out August 10th to the various sites and e-mailed to all sites that have e-mail access.

2. Donna has not had any contact with anyone from Hinton or Edson. If anyone knows how to contact people from this area please let Donna know.
3. The job descriptions for President , Past President, Secretary, Treasurer (Co-treasurer) will be circulated before the next meeting in June.

The above positions will be a two year term.

There will be two sub groups:

- Conference
- Membership

Secretary: Nothing to report

Treasurer: Janice P

PriMed and UltraMed have already submitted their 250.00 registration dues for the conference.

Bank Balance 7,082.70

Linda Otte reported that the South Chapter would be donating 3,000 towards the cost of the conference.

Web Design: Becky G

The Web information that Brittany and Diana put together is excellent but we need to hire an expert in Web design to finish the project started by these two members. It was proposed that we hire Neela, a private web design consultant, to finish off this work in progress. The cost of this project will be 500.00.

Proposal put forward by Angela M

Seconded by Janice P

All were in favor.

Conference

Bus:

Ray Nault from Kier and Son will be providing a 54 passenger bus to go from Edmonton to Red Deer the morning of the conference.

Lisse Ledde will be looking at the demand to provide bus service from Calgary to Red Deer. It was even discussed getting a smaller bus that would hold 20 passengers.

Gift Bags

Pri Med has offered to donate the gift bags and Red Deer group has offered to fill the gift bags.

Friday Night: conference

A Hypnotist would cost 1500.00 for a 90 minutes performance plus the cost of a Hotel room for the one night.

The motion was put forward to accept this agreement by

Donna P

Seconded by Tracy M

At the time of this meeting the cost of the Hotel rooms for the conference was undetermined.

Vendors and Sponsorship:

Lisse Ledde will be spear heading the project of providing Posters to acknowledge the Vendors. There should be signage for Sponsorship for the events throughout the day. This topic will be deferred until the next meeting.

The draw at the end of the day would be for an all expense paid conference for 2010. This would cover the conference fees plus Hotel accommodation.

Speakers:

Decontam: Barb Bolding

- Concurrent sessions:
- Power Tools: undetermined at this time
- Scopes-
 - Pentax 45 min.

- Olympus 45 min.

Delegates will be requested to mail back their preference at the time they register. This will be challenging to set up and careful attention will have to be made to get this correct the day of the conference.

Motivational Speaker

Rachel Foster will be the presenter of this interactive session. This will be sponsored by Steris.

Conclusion re the Conference

There will be a physical face to face meeting in Red Deer in September to wrap up the conference activities.

Additions to the Agenda: Janice P

Canadian Certification exam might be ready by June 2009

Janice will be contacting Miles Murphy and perhaps he could be available to operate a booth as representation for CSA.

Miles would be put to valuable use at the conference as a resource person concerning the Canadian Certification program.

This topic has been ear marked to be put on the agenda for the June meeting.

Conference calls: Donna P

To date the conference calls have cost 626.00.

The rate was \$1.59 per min.

A cheque will be issued to cover this cost by Janice P