

The goals of the December 10th meeting were to:

- **re-establish the Alberta Association of Surgical Processors**
 - Options:
 - become an official Alberta chapter under American Association IAHCSSM
 - seek assistance from the Ontario Association
 - Develop an Alberta strategy not associated with the other two associations
- establish an executive completely made up of Surgical Processors
 - Management would be used as resource
- Working groups within the organization would be:
 - Education (Janet Wobeck, a manager from East Central, has put her name forward for this position.)
 - Conference
 - Web page
- The Association would represent all of Alberta (as per the request from contributors at the conference)
- **Communication would be established by use of a Web Page**

December 10 2008. Minutes of the Meeting

WEB team: Brittany Holmes

Diana Rickard

Education: Janet Wolbeck janet.wolbeck@ech.ab.ca

Conference: Ana Quintanilla soccer55@telus.net

Diana Rickard dearangel_921@hotmail.com

Brittany Holmes drummerchik2hotmail.com

Tracy from Wetaskiwin (don't have here information or her last name but I will try to get that for you)

Membership: Pam Mohr pam.mohr@capitalhealth.ca ----Pam's name was put forward but she did not attend the meeting. She will have to be contacted as to whether or not she is able to take on this task.

Positions still to be filled:

Treasurer

Secretary

We could have filled these positions but then all your executive would have been from the UAH.

Outcome of the meeting was:

The above positions were filled.

The importance of setting up a web page.
Lots of important discussion around joining IAHCSSM.

January 12, 2009

The Agenda for the Executive meeting on January 19th should encompass the following items:

- **re-establish the Alberta Association of Surgical Processors**
 - Options:
 - become an official Alberta chapter under American Association IAHCSSM
 - seek assistance from the Ontario Association
 - Develop an Alberta strategy not associated with the other two associations

- **Communication would be established by use of a Web Page**
- **Positions still to be filled:**
 - Treasurer
 - Secretary